

Watershed Improvement District Formation

Majority of landowners within proposed district petition Conservation District to create district

- Petition shall: (1) set boundaries, (2) number of acres, (3) reason for request, (4) state the name

Public Hearing within 45-90 days of date petition was presented to Conservation District

- All landowners and other interested parties shall have opportunity to comment.
- Conservation District Supervisors determine if there is a need for such a district.
- If yes, the Conservation District shall record such determination and define the legal boundaries.
- If no, the Conservation District shall deny the petition.

Referendum at least 60 days after Public Hearing

- All owners of land lying within the proposed district are eligible to vote.
- Each landowner is entitled to one vote.
- A majority of landowners that own a majority of land must vote in favor of the district creation.
- Conservation District Supervisors can declare that the district be created, if they determine that it is practical and feasible.

Certify Creation of the District to the County Clerk

- Certificate shall be filed with the Secretary of State and a copy sent to the Wyoming Department of Agriculture. Upon creation, the district shall be considered a governmental subdivision of the state.

Conservation District will conduct a Board of Director Election within 30 days of creation

- Board of Directors will consist of 5 members, only landowners are eligible to be Directors, however all landowners and qualified electors can vote in the Director election.
- Directors will serve 3-year terms after initial staggered terms.
- Conservation Districts will conduct Director elections annually.

Watershed Improvement District Director Responsibilities

- Elect a Chairman, Secretary, and Treasurer.
- Develop by-laws.
- Obtain a surety bond for the Treasurer.
- File an Annual Report including Financial Statement with the Conservation District.
- Financial accounts will be subject to oversight by the State Auditor.
- Directors may levy and collect assessments for maintenance and improvements and issue bonds.