



**S**pecialty crops are defined by law as...

*“fruits & vegetables, tree nuts, dried fruits, horticulture and nursery crops, including floriculture.”*

- Specialty crops are plants that are intensively cultivated.
- Many plants are specialty crops when cultivated, but are also collected from wild populations.
- Wild plants are not considered specialty crops even though they may be used for the same purpose as cultivated plants.

## CONTACT INFORMATION

**Mary Randolph**  
Wyoming Rural Development  
(307) 777-6430  
Email: [mary.randolph@wyo.gov](mailto:mary.randolph@wyo.gov)

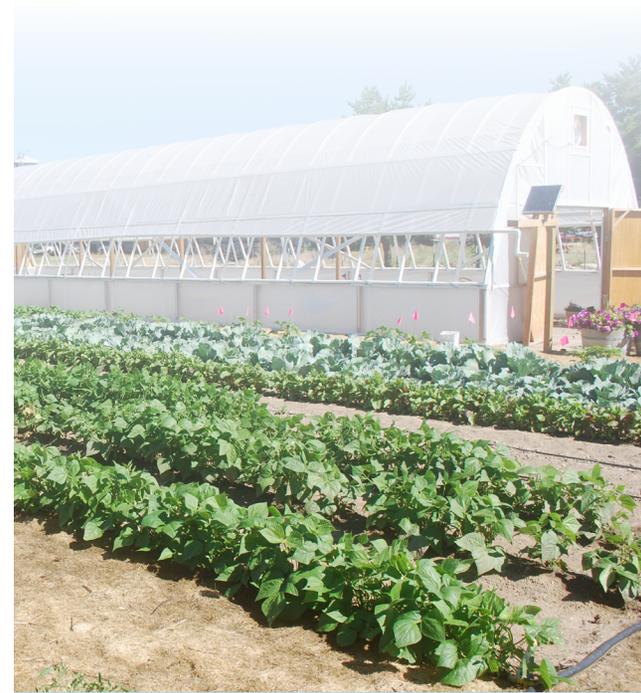
**Ted Craig**  
Wyoming Department  
of Agriculture  
(307) 777-6651  
Email: [ted.craig@wyo.gov](mailto:ted.craig@wyo.gov)



# **SPECIALTY CROP PROGRAM**

## **NONPROFIT ORGANIZATION**

### **HIGH TUNNEL GRANTS**



## **WYOMING SPECIALTY CROP PROGRAM**



# WYOMING SPECIALTY CROP PROGRAM NONPROFIT ORGANIZATION HIGH TUNNEL GRANTS

## Purpose

Small grants will be awarded to nonprofit organizations and educational institutions to promote Specialty Crop season extension through high tunnel projects.

## Eligibility Requirements

Wyoming Agricultural Organizations are eligible to apply for a Wyoming Specialty Crop High Tunnel Grant if they meet the following criteria:

1. **Be a registered nonprofit Wyoming-based organization or an educational institution in the State of Wyoming.**



2. Demonstrate that the organization is capable of promoting the use of specialty crop production through high tunnel season extension.

3. Have received a recommendation from a local agricultural entity that can vouch for their involvement in specialty crop agricultural education and promotion.

**Eligible expenditures** are limited to material costs necessary to erect a high tunnel.

**In-kind matching expenditures** may include cash, donated labor, travel such as lodging, meals, mileage and other preapproved expenditures directly related to the building of the high tunnel.

**Ineligible expenditures** include but are not limited to salaries and administrative costs. We do not pay for shipping costs.



## Award Limitations

**This is a matching program.** Nonprofit organizations may receive a maximum of one high tunnel grant. The total grant award is limited to 75% of the eligible expenditures. The minimum amount of a grant is \$500. The maximum a grant is \$3500.

## Requirements of the Nonprofit Organization Participant Documentation:

The Nonprofit Organization must complete and submit to the Wyoming Department of Agriculture the following forms for reimbursement:

1. Request for Reimbursement
2. Itemized Expenditure
3. Detailed Final Report on the grant by September 30, 2013

Copies of canceled checks (both sides), invoices, and other confirmation of payment must be submitted for reimbursement.

## Application Process

Potential participants of the Wyoming Specialty Crop Grant Program must complete and return the application and the required attachments by August 1, 2012 to:

**Wyoming Department of Agriculture  
Wyoming Specialty Crop High Tunnel  
Grants for Nonprofit Organizations  
2219 Carey Avenue  
Cheyenne, WY 82002**

## PLEASE NOTE:

Expenditures incurred without written or electronic confirmation from the Wyoming Department of Agriculture are not eligible for reimbursement.

The application process cannot be started after the organization has purchased materials.

## General Grant Information

The Wyoming Specialty Grant Program is a reimbursable grant. Therefore, the applicant must pay all expenditures before the grant award can be disbursed. The organization shall function independently in performing this activity and shall assume sole responsibility of any debts or liabilities that may be incurred in regard to this grant. The grant award cannot be assigned.

***\*\*\*This program has a limited amount of funds. Money will be dispersed on a first come, first serve basis and the Wyoming Department of Agriculture reserves the right to deny applications that are not complete or otherwise deemed not eligible.\*\*\****

For more information and applications:

<http://agriculture@wy.gov>

