

**Powder River Conservation District
 Monthly Board Meeting
 October 10, 2009**

Supervisors Present:

Jason Williams
 Judy Novakovich
 Amy Icanberry-via phone
 George Renkert
 Greg Cunningham

Others Present:

Anita Bartlett, District Manager
 Dan Mahoney

The regular board meeting was called to order by Board Chair Jason Williams at 6:04 p.m.

George Renkert moved to go into an executive session at 6:05pm for the purpose of discussing personnel issues, Amy Icanberry second. Motion Carried

The executive session ended at 7:30 pm

George Renkert moved to accept the minutes from September 14, 2009 regular meeting. Greg Cunningham second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 74,204.06
Savings	\$225,935.08
Petty Cash	\$ 44.89
Liquid Liability Fund	\$ 21.13
Total	\$300,205.16

October Monthly Expenses

CHECK #	TO	MEMO	AMOUNT
4996	NACD	08-09 FY dues	\$ 1,775.00
4997	Blue Cross Blue Shield of Wyoming	Employee insurance	\$ 428.71
4998	Wyoming.com	website	\$ 20.00
4999	WWC Engineering	Water Quality Monitoring	\$ 1,121.50
5000	Anita M. Bartlett	mileage	\$ 232.68
5001	Anita M. Bartlett	salary	\$ 1,170.30
5002	Wyoming Dept. of Employment	UI & WC 3rd Quarter taxes	\$ 199.65
5003	Department of Revenue	Sales tax 3rd Quarter	\$ 57.92
5004	1st National Bank of Buffalo	tax deposit	\$ 709.48
5005	Barb Berg	Janitorial	\$ 125.00
5006	Susan Anderson	rent	\$ 443.02
5007	Clifty View Nursery	tree deposit	\$ 564.31
5008	Dooley & Jelly	audit	\$ 2,292.00
5009	Powder River Energy Corp.	electrical	\$ 66.88
5010	Top Office Products	copy charge	\$ 58.28
5011	MDU	gas expense	\$ 35.03
5012	Kaycee General Store	office expense	\$ 33.85
5013	RT Communications	local phone	\$ 37.62

5014	Energy Laboratories	water testing	\$ 230.00
5015	WWC Engineering	Murphy Creek UAA	\$ 711.59
5016	Anita M. Bartlett	mileage	\$ 111.10
5017	Anita M. Bartlett	salary	\$ 1,170.29
5018	Lincoln Financial	employee life insurance	\$ 27.75
5019	Energy Laboratories	free well water testing day	\$ 600.00
5020	Kaycee Community Voice	advertising	\$ 30.00
5021	Town of Kaycee	water bill	\$ 59.10
5022	Capitol One		\$ 320.65
TOTAL MONTHLY EXPENSES			\$12,631.71

Greg Cunningham moved to approve the Treasurer's Report, the reconciliation of the September Bank Statements and to accept payment of all bills, Judy Novakovich second. Motion Carried.

BUSINESS:

1. Encore CO2 Pipeline

-Amy Icanberry met with the representatives of the Encore Pipeline project on Wednesday, October 7th. The pipeline will be roughly 226 miles long. It will be used to move waste CO2 from oil production that they receive from other oil fields to their own oil fields. This CO2 will then be re-injected into the ground to assist in getting additional oil from the ground. This will also trap the CO2 back in the ground instead of it being released into the air.

2. Regional Meeting Report

-Anita Bartlett gave a report on the Southwest/Pacific Regional meetings she attended in Dubois, September 22-24th.

3. Local Work Group Meeting

-Anita Bartlett went through the report Allison McKenzie submitted regarding the Local Work Group meeting. One of the things in the report was the District needed to clarify within their watershed plan was what is meant by "Increase irrigation efficiency where appropriate and effective." After some discussion the board deemed this to mean "on streams that are listed on the 303(d) list were improving irrigation practices would be considered a BMP and on highly erodible soils were improved irrigation practices would reduce erosion."

4. WACD Convention

-Anita Bartlett distributed the convention information packet sent out by WACD to each of the board members to review prior to the next meeting.

-Anita also needed to get a definite answer on which board members would be attending convention so that she could get the registrations sent in before the early registration deadline.

5. Water Quality Monitoring Agreement

-Anita Bartlett presented the new winter water quality monitoring agreement submitted by WWC Engineering for approval. Judy Novakovich moved to approve the winter water quality monitoring agreement, George Renkert second. Motion carried.

6. Conservation Update

-Anita Bartlett informed the board that the date for the Conservation update had been set for December 3, 2009. Dinner will be at 6pm and presentations will begin at 7pm. As of right now speakers include Allison McKenzie, NRCS update, Beth Kelly, WWC Engineering-Water Quality Update, and herself, giving the PRCD update, there was some discussion on whether to have a representative with the Encore pipeline or Weed & Pest take the final slot for the update.

7. Letters/e-mails

-The first e-mail is from Justin Williams with the WDA regarding supervisor training. Anita Bartlett wanted to know if any of the board members would be interested in attending the training in January as none to them had attended one before. Some interest was shown.

-The next two e-mails were from Bobbie Frank, WACD director with an update from WACD.

-The final letter was a letter of resignation from Greg Cunningham. Greg is resigning from the board as he and his family will be moving to Colorado next month. George Renkert regrettably moved to accept Greg Cunningham's resignation from the PRCD board, Judy Novakovich second. Motion Carried. Judy Novakovich moved to appoint Dan Mahoney to the rural position vacated by Greg Cunningham upon the approval of the Wyoming Board of Ag, George Renkert second. Motion Carried.

8. Employee Review

-The employee review was held during the executive session. Judy Novakovich move to give Anita Bartlett a 2% cost of living increase to her salary as was decided during the executive session, George Renkert second. Motion Carried.

9. District Managers Report

-See attached Activity Report

10. NRCS Field Office Activities Report

-See attached Activity Report

The next regular Board Meeting was set for Tuesday, November 10, 2009 at 6:30 pm. The change from Wednesday to Tuesday was made for next months meeting due to the office closer for Veterans Day. Judy Novakovich moved to adjourn the meeting, George Renkert second. Motion carried at 9:10 pm.

Jason Williams, Chairman

Judy Novakovich, Secretary