

## **Long Range Planning 2010-2015 Timeline**

### **March 2009-ORIENTATION**

Regular Board meeting (~20 minutes)

- Review Long Range Plan 2004-2009
- Review guidelines/memo from WDA—need to submit by December 2009
- Review timeline – adjust if necessary

### **April 2009-INITIAL BRAINSTORM SESSION**

Regular Board meeting (~20 minutes)

- Review of Long Range Plan Brochure/Survey comments questions
- Brainstorm resource issues the Board would like to address or continue
- Brainstorm activities the Board wants to see completed/continued

Note: Between meetings Carrie/Amy will group issues and activities into common areas

### **May 2009-ORGANIZATION/CONSOLIDATION**

Regular Board meeting (~20 minutes)

- Review initial groupings, make any adjustments
- Brainstorm goals/objectives for each group
- Brainstorm additional activities for each goal/objective

Commissioner meeting

- Provide Commissioners with an outline of the goals/objectives and activities
- Request input from Commissioners on activities, or goals/objectives (and/or additional)

### **June 2009-ORGANIZATION/CONSOLIDATION CONTINUED**

Regular Board meeting (~20 minutes)

- Review everything thus far, make any additions, corrections, adjustments
- Determine what additional publicity, if any, needs to occur
- Begin prioritization of activities

### **July 2009-BUDGET SESSION**

Regular Board meeting (~20 minutes)

- Look at long-term funding needs/issues to implement the activities in the Plan

### **August 2009-TIMELINE/MILESTONES**

Regular Board meeting (~20 minutes)

- Assign timeframes for activities/schedule
- Establish method for measuring successful completion

### **September 2009-PLAN DOCUMENT**

Regular Board meeting (~20 minutes)

- Determine what other information we want to include in the document

### **October 2009-PUBLIC COMMENT PERIOD**

### **November 2009-INCORPORATE/ADDRESS PUBLIC COMMENTS**

Regular Board meeting (~20 minutes)

- Review public comments received and incorporate as appropriate
- Make final changes/adjustments to draft document

### **December 2009-SIGN AND SUBMIT FINAL DOCUMENT**