

**WYOMING DEPARTMENT OF AGRICULTURE
CONSUMER HEALTH SERVICES
POLICIES AND PROCEDURES**

DOOR-TO-DOOR SALES

29 NOVEMBER 2011

This policy provides a list of requirements necessary to obtain a license from the Wyoming Department of Agriculture, Consumer Health Services division to sell meat, poultry, seafood or food products door-to-door in the State of Wyoming. These requirements must be submitted in person or by mailing to:

WY Dept of Agriculture
Consumer Health Services
2219 Carey Avenue
Cheyenne WY 82002

Should you have any questions, call Consumer Health Services at 307.777.7211.

General Requirements:

1. A brochure or literature containing a published price list of all products offered for sale and the name, address, and phone number of the company **must** be submitted to the WDA office. The price list must include the name of the product, the total net weight, and clearly demonstrate that the products offered for sale are *priced per pound*. **Wyoming Statute 40-10-126 Method of Sales and Wyoming Weights and Measures Regulations, Chapter 18, Section 3, (c)** declares that meat be sold by weight rather than by unit.
2. All meat, poultry, seafood and food products must come from an approved source. All meat and poultry transported and sold in interstate commerce must be inspected by the Federal government. The box or package of meat or poultry must bear the plants inspection number. Wyoming State inspected meat can only be sold within the State of Wyoming. The plant inspection number or copies of the labels **must** be submitted to the WDA office. Breaking of bulk with boxes of meat, poultry or seafood is not permitted. Distributors must sell boxes of meat as a whole.
3. A sales receipt must be given to the customer. A copy of the receipt **must** be submitted to the WDA office for review.
4. A 72-hour return statement must be offered to the consumer and contain information on the "Buyer's Right to Cancel" and the "Notice of Cancellation" as referenced in **Wyoming Statute 40-14-253**. The brochure, literature, price list or sales receipt must clearly and legibly contain the information in this statute and be given to the customer. Salespersons must orally inform consumers of their right to cancel at the time of sale. An example of the return statement **must** be submitted to the WDA office.
5. If a meat or poultry product is graded by USDA, there must be a USDA grade shield or

mark on the package or product label. If you choose to label products with a company's private quality label, you must be able to describe what USDA grade is comparable. If the company's brochure or literature makes a grading claim, it must be backed with the grade identification on the product.

6. If a company makes any other claims on their brochure or literature such as 'Black Angus,' 'Certified Black Angus' or 'Certified Organic' then the product must be labeled as such to prove that claim.
7. Package labeling requirements include:
 - Name of Product
 - List of Ingredients
 - Name & Place of Business/Distributor
 - Net Weight
 - Inspection Legend (meat and poultry)
8. Business names must not be false or misleading as to the product they are selling. For example, if using the word 'choice' in the business name, it implies that all products sold is choice graded. This is misleading unless all products are really graded as choice and labeled as such.
9. All products must be transported and/or stored under mechanical refrigeration. Product temperature shall be maintained at/or below 41°F at all times.
10. Once a license has been obtained for a business from the WDA it must be available in each vehicle. If multiple vehicles are used for distribution, a copy of the Food License must be with each vehicle.