

Payment Info: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_  
License Number: \_\_\_\_\_

*DEPT OF AGRICULTURE USE ONLY*

WYOMING DEPARTMENT OF AGRICULTURE  
**TECHNICAL SERVICES DIVISION**  
2219 Carey Avenue  
Cheyenne WY 82002-0100  
(307) 777-7324

*Weights & Measures License Application*

**Has there been a change in ownership?** Yes \_\_\_\_\_ No \_\_\_\_\_ Establishment No. \_\_\_\_\_

**Where do you want license and renewal forms sent?** Establishment \_\_\_\_\_ Applicant \_\_\_\_\_

**Establishment Information:** (Physical Location of store, scale, etc.)

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**License Applicant Information:** (Owner, corporate office, parent company, etc.)

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

*I verify that I have read and understand all applicable Wyoming Standards and Regulations and I agree to abide by the laws and regulations set forth therein. I also understand that each section of the laws and regulations is separately and collectively enforceable.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
CPS - WDA

## LICENSE FEES

Every person who owns or is responsible for weighing or measuring device shall obtain an annual license for each establishment from the department and pay a fee as provided. Licenses are not Transferable, therefore a change in ownership will require a new license application & relevant payment. Make Checks payable to: *The Wyoming Department of Agriculture*

**Number of Devices** (*Please indicate the number of devices on each blank*)

\_\_\_\_\_ Small Capacity Scales (0 – 1000 lbs)

\_\_\_\_\_ Medium Capacity Scales (1001 lbs – 5000 lbs)

\_\_\_\_\_ Large Capacity Scales (Greater than 5,000 lbs)

\_\_\_\_\_ Mineral System Scales

\_\_\_\_\_ Livestock Scales

\_\_\_\_\_ Gas Pumps & Liquid Measuring Devices

\_\_\_\_\_ Vehicle Tank Meters

\_\_\_\_\_ Liquefied Petroleum Gas Meters

\_\_\_\_\_ Refined Fuel Loading Racks Meters

\_\_\_\_\_ Grain Moisture Meters

\_\_\_\_\_ **Total Number of Devices Denotes License Fee** (*This Number is Subject to Audit*)

**\$25.00 - Twenty-five dollars for establishments with no more than five (5) devices**

**\$50.00 - Fifty dollars for establishments with more than five (5) and less than eleven (11) devices**

**\$75.00 - Seventy-five dollars for establishments with eleven (11) or more devices.**

### SPECIAL EVENT LICENSE CATEGORIES

(iv) For special events, twenty-five dollars (\$25.00) per individual vendor shall be charged annually. A special events license is valid for the duration of the event, whether a day, week or month. The weight, measure, or device used at special events must meet the requirements in Wyoming Statutes.

(A) In lieu of individual vendor licenses, a single event management may purchase an establishment license to cover all vendors. The event management is responsible for the weight, measure, or devices used under their license which must meet the requirements in Wyoming Statutes.

(v) Exemptions.

(A) State of Wyoming agencies are exempt from the licensing fee.

(B) Pharmacy scales inspected and tested by the Wyoming State Board of Pharmacy are exempt from the licensing fee.

(C) A Point-of-Sale system which is entirely independent from any weighing or measuring device is exempt from the licensing fee.

*Referenced from Chapter 18, Section 9, Page 10.*

(i) “Special event” means a farmer’s market; a local community event; a fair, exposition, or trade show; or other venues open to the public for specified limited periods of time.

*Referenced from Chapter 18, Section 2, Page 1.*

<http://soswy.state.wy.us/Rules/RULES/7848.pdf>