

**STATE OF WYOMING EXECUTIVE BRANCH
NOTICE AND ACKNOWLEDGEMENT**

By my signature with initials and dating of this document below, I hereby certify that I have had the opportunity to read and participate in training concerning the State of Wyoming's policies. I further hereby submit that I understand and will abide by those requirements as stated in these policies with respect to my employment with the State of Wyoming. Moreover, I hereby understand that the original of this document signed and dated by me shall be kept in my personnel file and any violation of these policies by me may result in disciplinary actions being taken against me, up to and including dismissal from employment, as allowed pursuant to the State of Wyoming Personnel Rules.

Please initial each item and sign/date at the bottom of the page.

Department of Agriculture's E-mail Policy_____

Department of Agriculture's Internal Policies_____

Department of Agriculture's Safety Policies_____

Executive Order on Anti-discrimination (Executive Order 2000-4)_____

Executive Order on Code of Ethics (Executive Order 1997-4) and Video_____

Executive Order on Substance Abuse (Executive Order 1990-2)_____

Executive Order on Workplace Violence (Executive Order 20001-1)_____

Sexual Harassment Video "Changing Boundaries"_____

State of Wyoming Personnel Rules_____

Travel and Vehicle Management Policies including Defensive Driving Videos_____

Signed:

Print Name:

Date: