

BUDGET REPORT FOR  
 FISCAL YEAR ENDING

FINAL BUDGET SUMMARY RECEIVED

AUG - 3 2012

WY. DEPT. OF AGRICULTURE  
 NATURAL RESOURCES

1. Total Expenditures, Cash Requirements  
 From line 7 page 3
2. Total to be added to Reserves  
 From line 9 page 3
3. Total Cash and Anticipated Revenues  
 From line 7 page 2
4. Additional Financial Support Required  
 Line 1+ Line 2 - Line 3
5. Amount as approved by County Commissioners (Line 6 + Line 7  
 detailed below)

| Prior Year Actual | Current Year Estimated | Proposed Budget | Final Approval |
|-------------------|------------------------|-----------------|----------------|
| \$1,955,795       |                        | \$3,765,425     | \$3,765,425    |
| \$1,506,909       |                        | \$1,000,000     | \$1,000,000    |
| \$4,607,944       |                        | \$6,774,109     | \$6,774,109    |
|                   |                        |                 |                |
| \$1,075,019       |                        | \$838,433       | \$838,433      |

Analysis of additional Financial Support Required:

6. Tax levy (for entities able to make levies)  
 From Line 1 Page 9
  7. Other County Support  
 From Line 2 Page 9
- Additional funding approved by:

| Prior Year Actual | Current Year Estimated | Proposed Budget | Final Approval |
|-------------------|------------------------|-----------------|----------------|
| \$1,075,019       |                        | \$838,433       | \$838,433      |
|                   |                        |                 |                |
|                   |                        |                 |                |

\_\_\_\_\_  
 County Commissioner

Date Approved \_\_\_\_\_

BUDGET MESSAGE

per W.S. 16-4-104 (c)

The Lake DeSmet Conservation District will continue their role in the "locally led" conservation effort. Efforts will continue to protect and enhance the county's water quality and quantity. Watershed planning efforts will continue within the prioritized watersheds identified in the District watershed inventory document. We will continue to support the development of wildlife and wetland habitat. Partnerships will be developed and maintained to provide opportunities to landowners and users within the District. The LDCD Cost-Share program, Farm Bill programs and other funding opportunities will be utilized to assist producers in addressing sensitive species, resource concerns and development demands. Information and education programs will be made available as they pertain to resource management. The tree program will be offered for conservation purposes. The mission statement will govern District direction.

Submitted by: Nikki Lobee

Title: Dist. Manager

\_\_\_\_\_  
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7-17-12

**NAME OF DISTRICT/BOARD**

**CASH AND ANTICIPATED REVENUES**

**ANTICIPATED REVENUE**

- 1. **Government Support**  
Supplemental Schedule G Line 1 Page 8
- 2. **Operating Revenues**  
Supplemental Schedule G Line 2 Page 8
- 3. **Grants**  
Supplemental Schedule G Line 3 Page 8
- 4. **Miscellaneous:**  
Supplemental Schedule G Line 4 Page 8
- 5. **Estimated Cash Available**  
Supplemental Schedule G Line 8 Page 8
- 6. **Other Anticipated Revenue**  
Supplemental Schedule G Line 9 Page 8
- 7. **Total Cash Available and Anticipated Revenue**  
*Carried this forward to Final Budget Summary Line 3 of Page 1)*

| Prior Year Actual | Current Year Estimated | Proposed Budget | Final Approval |
|-------------------|------------------------|-----------------|----------------|
| \$1,089,843       |                        | \$851,258       | \$851,258      |
| \$73,954          |                        | \$68,256        | \$68,256       |
| \$55,458          |                        | \$193,213       | \$193,213      |
| \$10,707          |                        | \$1,350         | \$1,350        |
| \$3,377,982       |                        | \$5,660,032     | \$5,660,032    |
|                   |                        |                 |                |
|                   |                        |                 |                |
| \$4,607,944       |                        | \$6,774,109     | \$6,774,109    |

Lake DeSmet Conservation District  
NAME OF DISTRICT/BOARD

FYE 06/30/12

**ESTIMATED EXPENDITURES**

1. Administration  
     Supplemental Schedule B Page 5
2. Operations  
     Supplemental Schedule C Page 6
3. Indirect Costs  
     Supplemental Schedule D Page 7
4. Capital Outlay  
     Supplemental Schedule E Page 7
5. Debt Service  
     Supplemental Schedule F Page 7
6. Provision for Tax Shrinkage  
     Supplemental Schedule H Line 3 Page 9
7. **Total Expenditures**  
     *Carry this forward to Final Budget Summary Line 1 of Page 1)*

| Prior Year Actual | Current Year Estimated | Proposed Budget | Final Approval |
|-------------------|------------------------|-----------------|----------------|
| \$259,274         |                        | \$1,458,780     | \$1,458,780    |
| \$132,049         |                        | \$1,239,245     | \$1,239,245    |
| \$1,564,472       |                        | \$1,067,400     | \$1,067,400    |
|                   |                        |                 |                |
|                   |                        |                 |                |
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|                   |                        |                 |                |
|                   |                        |                 |                |
|                   |                        |                 |                |
|                   |                        |                 |                |
| \$1,955,795       |                        | \$3,765,425     | \$3,765,425    |

**SUMMARY OF RESERVE FUNDS**

8. Beginning Balance in Reserve Accounts
  - a. Depreciation Reserve Schedule A-1 Line 1 Page 4
  - b. Other Reserve Schedule A-2 Line 7 Page 4
  - c. Emergency Reserve (Cash) Schedule A-3 Line 13 Page 4

**Total Reserves (a+b+c)**
9. Amount to be added
  - a. Depreciation Reserve Schedule A-1 Line 2 Page 4
  - b. Other Reserve Schedule A-2 Line 8 Page 4
  - c. Emergency Reserve (Cash) Schedule A-3 Line 14 Page 4

**Total to be added (a+b+c)**  
*Carry forward to Line 2 Page 1*
10. Subtotal (Line 8 + Line 9)
11. Less Total to be spent Line 18 Page 4
12. **Total Reserves (Line 10 Less Line 11)**

| Prior Year Actual | Current Year Estimated | Proposed Budget | Final Approval |
|-------------------|------------------------|-----------------|----------------|
|                   |                        |                 |                |
|                   |                        |                 |                |
| \$1,501,776       |                        | \$3,008,684     | \$3,008,684    |
| \$1,501,776       |                        | \$3,008,684     | \$3,008,684    |
|                   |                        |                 |                |
|                   |                        |                 |                |
| \$1,506,909       |                        | \$1,000,000     | \$1,000,000    |
|                   |                        |                 |                |
|                   |                        |                 |                |
| \$3,008,685       |                        | \$4,008,684     | \$4,008,684    |
|                   |                        |                 |                |
|                   |                        |                 |                |

NAME OF DISTRICT/BOARD

**SCHEDULE A**  
**RESERVE FUNDS WORKSHEET**

**DATA INPUT**

**A-1 DEPRECIATION (REPLACEMENT) RESERVE**

1. Balance in Reserve Account, beginning of budget year  
*Carried forward to Page 3 Line 8a*
2. Amount to be added to the reserve *to Page 3 Line 9a*
3. SUB-TOTAL
4. Identify the amount to be spent from "Reserve for Capital Outlay"
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
5. TOTAL CAPITAL OUTLAY (a+b+c)
6. Balance to be retained in Depreciation Reserve Account (Line 3 - Line 5)

| Prior Year Actual | Current Year Estimated | Proposed Budget | Final Approval |
|-------------------|------------------------|-----------------|----------------|
|                   |                        |                 |                |
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|                   |                        |                 |                |

**A-2 OTHER RESERVE**

7. Balance in Reserve Account, beginning of budget year  
*Carried forward to Page 3 Line 8b*
8. Amount to be added to the reserve *to Page 3 Line 9b*
9. SUB-TOTAL
10. Identify the amount and project to be spent from "Special Reserves"
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
11. TOTAL OTHER RESERVE OUTLAY (a+b+c)
12. Balance to be retained in Other Reserve Account (Line 9 - Line 11)

| Prior Year Actual | Current Year Estimated | Proposed Budget | Final Approval |
|-------------------|------------------------|-----------------|----------------|
|                   |                        |                 |                |
|                   |                        |                 |                |
|                   |                        |                 |                |
|                   |                        |                 |                |
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|                   |                        |                 |                |
|                   |                        |                 |                |
|                   |                        |                 |                |
|                   |                        |                 |                |

**A-3 EMERGENCY RESERVE (cash)**

13. Balance in Reserve Account, beginning of budget year  
*Carried forward to Page 3 Line 8c*
14. Amount to be added to the reserve *to Page 3 Line 9c*
15. SUB-TOTAL
16. Amount to be spent from Emergency Reserve (Cash)
17. Balance to be retained in Cash Reserve Account (Line 15 - Line 16)
18. **TOTAL TO BE SPENT (LINE 5+11+16)**  
*Carried forward to page 3 Line 11*  
*Form approved by Department of Audit, Public Funds Division*

| Prior Year Actual | Current Year Estimated | Proposed Budget | Final Approval |
|-------------------|------------------------|-----------------|----------------|
| \$1,501,776       |                        | \$3,008,684     | \$3,008,684    |
| \$1,506,909       |                        | \$1,000,000     | \$1,000,000    |
| \$3,008,684       |                        | \$4,008,684     | \$4,008,684    |
|                   |                        |                 |                |
|                   |                        |                 |                |
| \$3,008,684       |                        | \$4,008,684     | \$4,008,684    |

NAME OF DISTRICT/BOARD

**SCHEDULE B**  
**ADMINISTRATION BUDGET**

**DATA INPUT**

| ACTIVITY                                      | Prior Year Actual | Current Year Estimated | Proposed Budget    | Final Approval     |
|---|-------------------|------------------------|--------------------|--------------------|
| Personnel Services:                           |                   |                        |                    |                    |
| Administrator / Manager                       | \$54,886          |                        | \$72,714           | \$72,714           |
| Secretary                                     |                   |                        |                    |                    |
| Clerical                                      | \$18,737          |                        | \$21,600           | \$21,600           |
| Other (Specify)                               |                   |                        |                    |                    |
| SWAT Position                                 | \$16,692          |                        | \$47,448           | \$47,448           |
| Board Expenses:                               |                   |                        |                    |                    |
| Travel  |                   |                        |                    |                    |
| Mileage                                       |                   |                        |                    |                    |
| Other (Specify)                               |                   |                        |                    |                    |
| phone/meet/train/internet                     | \$8,744           |                        | \$18,775           | \$18,775           |
| bond/election                                 | \$1,634           |                        | \$2,750            | \$2,750            |
| Contractual Services:                         |                   |                        |                    |                    |
| Legal / Litigation                            |                   |                        | \$6,000            | \$6,000            |
| Accounting/Auditing                           | \$10,035          |                        | \$10,100           | \$10,100           |
| Other (Specify)                               |                   |                        |                    |                    |
| Cont. Serv. / SB Proj / Aerator               | \$17,266          |                        | \$152,200          | \$152,200          |
| Cost-share / Tech                             | \$92,835          |                        | \$1,086,566        | \$1,086,566        |
| Other:  |                   |                        |                    |                    |
| Office Supplies post/tech/web/adv/space       | \$4,754           |                        | \$13,070           | \$13,070           |
| Office equipment, rent & repair copier/copies |                   |                        | \$2,250            | \$2,250            |
| Education                                     |                   |                        |                    |                    |
| Registrations / Dues                          | \$24,582          |                        | \$14,582           | \$14,582           |
| Other (Specify)                               |                   |                        |                    |                    |
| LRP / AR / NRCS Connectivity                  | \$9,084           |                        | \$10,700           | \$10,700           |
| Nursery License                               | \$25              |                        | \$25               | \$25               |
| <b>TOTAL ADMINISTRATION</b>                   | <b>\$259,274</b>  |                        | <b>\$1,458,779</b> | <b>\$1,458,779</b> |

Carried forward to Line 1 Page 3

**NAME OF DISTRICT/BOARD**

**SCHEDULE C  
OPERATIONS BUDGET**

**DATA INPUT**

| ACTIVITY  | Prior Year<br>Actual | Current Year<br>Estimated | Proposed<br>Budget | Final<br>Approval  |
|---|----------------------|---------------------------|--------------------|--------------------|
| Personnel Services:                             |                      |                           |                    |                    |
| Wages--Operations                               |                      |                           |                    |                    |
| Service Contracts                               |                      |                           |                    |                    |
| Other (Specify)                                 |                      |                           |                    |                    |
| _____   |                      |                           |                    |                    |
| _____   |                      |                           |                    |                    |
| Travel:   |                      |                           |                    |                    |
| Mileage   |                      |                           |                    |                    |
| Other (Specify)                                 |                      |                           |                    |                    |
| _____   |                      |                           |                    |                    |
| _____   |                      |                           |                    |                    |
| Operating supplies (List):                      |                      |                           |                    |                    |
| _____   |                      |                           |                    |                    |
| _____   |                      |                           |                    |                    |
| _____   |                      |                           |                    |                    |
| _____   |                      |                           |                    |                    |
| Program Services (List):                        |                      |                           |                    |                    |
| <u>Recog/Educ/Info/Tour/Workshops</u>           | \$10,625             |                           | \$10,300           | \$10,300           |
| <u>Tree Program/Tree Planter/Rain/Composter</u> | \$58,397             |                           | \$60,800           | \$60,800           |
| <u>Special Project / Signs / CATO Fire</u>      | \$63,027             |                           | \$1,168,145        | \$1,168,145        |
| _____   |                      |                           |                    |                    |
| Contractual Arrangements (List):                |                      |                           |                    |                    |
| _____   |                      |                           |                    |                    |
| _____   |                      |                           |                    |                    |
| _____   |                      |                           |                    |                    |
| Other operations (Specify):                     |                      |                           |                    |                    |
| _____   |                      |                           |                    |                    |
| _____   |                      |                           |                    |                    |
| _____   |                      |                           |                    |                    |
| <b>TOTAL OPERATIONS</b>                         | <b>\$132,049</b>     |                           | <b>\$1,239,245</b> | <b>\$1,239,245</b> |
| <i>Carried forward to Line 2 Page 3</i>         |                      |                           |                    |                    |



NAME OF DISTRICT/BOARD

**SCHEDULE G**

**DATA INPUT**

**CASH AND ANTICIPATED REVENUES**

**ANTICIPATED REVENUE**

- 1. **Government Support**
  - State Aid / Base App.
  - County Aid / Tour / Pest.
  - City (or Town) Aid
  - Other (Specify) / Mill
  - Total Government Support (to Line 1 Page 2)
- 2. **Operating Revenues**
  - Customer Charges Aerator / Reimb. Landown
  - Sales of Goods or Services / Trees/Rain/Comp
  - Other Assessments
  - Total Operating Revenues (To Line 2 Page 2)
- 3. **Grants**
  - Direct Federal Grants / EWP/CIG/SG FWS / SWAT
  - Federal Grants thru State Agencies
  - Grants from State Agencies/Pest/Div./WWNRT
  - Total Grants (To Line 3 Page 2)
- 4. **Miscellaneous:**
  - Interest / Chk / WYO
  - Other: Specify) / Admin/s
  - Total Miscellaneous (To Line 4 Page 2)
- 5. **Total Anticipated Revenue Lines (1+2+3+4)**

| Prior Year Actual | Current Year Estimated | Proposed Budget | Final Approval |
|-------------------|------------------------|-----------------|----------------|
|                   |                        |                 |                |
| \$8,824           |                        | \$8,825         | \$8,825        |
| \$6,000           |                        | \$4,000         | \$4,000        |
|                   |                        |                 |                |
| \$1,075,019       |                        | \$838,433       | \$838,433      |
| \$1,089,843       |                        | \$851,258       | \$851,258      |
|                   |                        |                 |                |
| \$27,350          |                        | \$26,256        | \$26,256       |
| \$46,604          |                        | \$42,000        | \$42,000       |
|                   |                        |                 |                |
| \$73,954          |                        | \$68,256        | \$68,256       |
|                   |                        |                 |                |
| \$34,623          |                        | \$81,500        | \$81,500       |
|                   |                        |                 |                |
| \$20,836          |                        | \$111,713       | \$111,713      |
| \$55,458          |                        | \$193,213       | \$193,213      |
|                   |                        |                 |                |
| \$8,866           |                        | \$1,100         | \$1,100        |
| \$1,840           |                        | \$250           | \$250          |
| \$10,707          |                        | \$1,350         | \$1,350        |
| \$1,229,962       |                        | \$1,114,077     | \$1,114,077    |

- 6. **Total Estimated Cash and Investments on Hand**
- 7. **Deductions:**
  - a. Unpaid bills at FYE
  - b. Reserves (From Page 3 Line 11)
  - Total Deductions (a+b+c)**
- 8. **Estimated cash available (Line 6 - line 7)**  
Carry this forward to Final Budget Summary Line 5 of Page 2)
- 9. **Other Anticipated revenues:**
  - a. Other past due-as estimated by Co. Treas. (delinquent taxes, MV fees, other) from Line 4 Page 9
  - b. Other anticipated revenue (specify):
- Total Other Anticipated Revenue (a+b)**  
Carry this forward to Final Budget Summary Line 6 of Page 2)
- 10. **Total Cash Available and Anticipated Revenue (Line 5+ Line 8 + Line 9)**

| Prior Year Actual | Current Year Estimated | Proposed Budget | Final Approval |
|-------------------|------------------------|-----------------|----------------|
| \$3,377,982       |                        | \$5,660,032     | \$5,660,032    |
|                   |                        |                 |                |
|                   |                        |                 |                |
|                   |                        |                 |                |
| \$3,377,982       |                        | \$5,660,032     | \$5,660,032    |
|                   |                        |                 |                |
|                   |                        |                 |                |
|                   |                        |                 |                |
|                   |                        |                 |                |
|                   |                        |                 |                |
|                   |                        |                 |                |
| \$4,607,944       |                        | \$6,774,109     | \$6,774,109    |

Lake DeSmet Conservation District  
NAME OF DISTRICT/BOARD

FYE 06/30/12

**SCHEDULE H**

**DATA INPUT**

**Analysis of additional Financial Support Required:**

- 1. Tax levy (for entities able to make levies)  
*Carried forward to Line 6 Page 1*
- 2. Other County Support  
*Carried forward to Line 7 Page 1*
- 3. Provision for tax shrinkage (Provided by County Treasurer)  
*Carried forward to Line 6 page 3*

| Prior Year Actual | Current Year Estimated | Proposed Budget | Final Approval |
|-------------------|------------------------|-----------------|----------------|
| \$1,075,019       |                        | \$838,433       | \$838,433      |
|                   |                        |                 |                |
|                   |                        |                 |                |
|                   |                        |                 |                |
|                   |                        |                 |                |

BUDGET MESSAGE

*Form approved by Department of Audit, Public Funds Division*