



## CONTACT INFORMATION

**Mary Randolph**

Wyoming Rural Development  
(307) 777-6430

Email: [mary.randolph@wyo.gov](mailto:mary.randolph@wyo.gov)

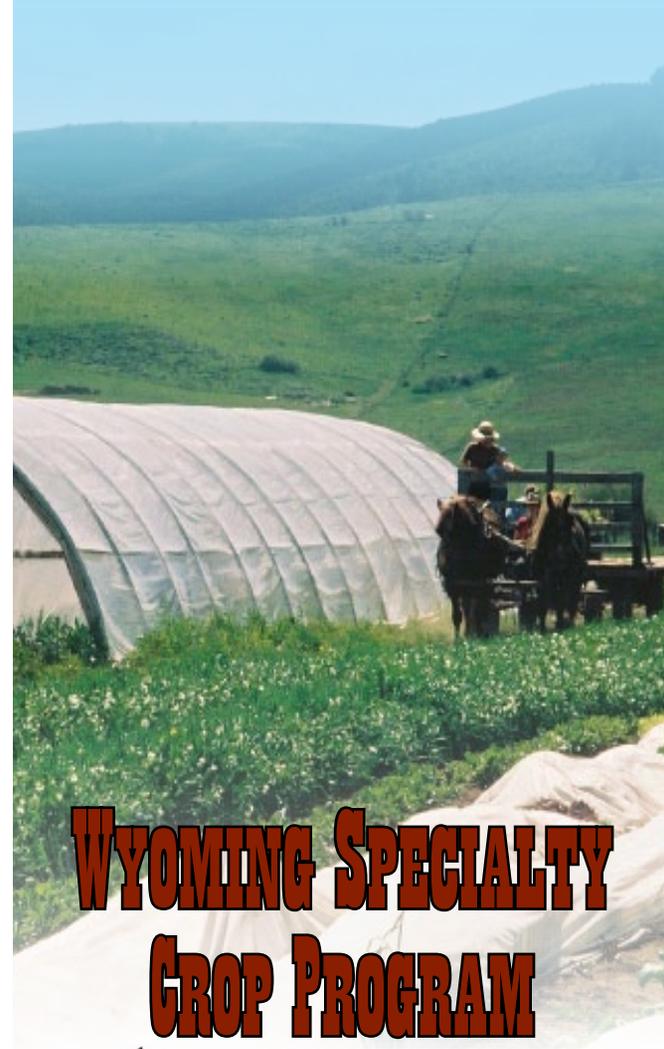
**Ted Craig**

Wyoming Department  
of Agriculture  
(307) 777-6651

Email: [ted.craig@wyo.gov](mailto:ted.craig@wyo.gov)



# COMMUNITY GARDEN GRANT



## WYOMING SPECIALTY CROP PROGRAM



Specialty crops are defined by law as...

*“fruits & vegetables, tree nuts, dried fruits, horticulture and nursery crops, including floriculture.”*

- Specialty crops are plants that are intensively cultivated.
- Many plants are specialty crops when cultivated, but are also collected from wild populations.
- Wild plants are not considered specialty crops even though they may be used for the same purpose as cultivated plants.

# WYOMING SPECIALTY CROP PROGRAM: COMMUNITY GARDEN GRANT

## Purpose

Small grants will be awarded to nonprofit organizations and educational institutions to promote Specialty Crop season extension through community garden projects.



## Eligibility Requirements

Wyoming nonprofit organizations are eligible to apply for a Wyoming Specialty Crop Community Garden Grant if they meet the following criteria:

1. **Be a registered Wyoming-based nonprofit organization or educational institution in the state of Wyoming.**
2. Demonstrate the organization is capable of promoting the use of specialty crop production through a community garden.
3. Have received a recommendation from a local agricultural entity or individual that can vouch for their commitment to specialty crop agricultural production, promotion or education.



**Eligible expenditures** are limited to materials for raised beds, low tunnels, row covers, irrigation supplies, soil amendments, mulch, garden tools, specialty crop seeds, starter plants and other pre-approved costs necessary to construct a community garden.

**Ineligible expenditures** include, but are not limited to shipping, salaries and administrative costs.

## Award Limitations

**This is a matching program.** Nonprofit organizations may receive a maximum of one specialty crop community garden grant. The total grant award is limited to 75% of the actual eligible expenditures. The minimum amount of a grant is \$500. The maximum grant amount is \$3500.

## Documentation:

The nonprofit organization must complete and submit to the Wyoming Department of Agriculture the following forms for reimbursement:

1. Request for Reimbursement
2. Itemized Expenditure
3. Detailed Final Report on the grant by September 1, 2015

Copies of canceled checks (both sides), invoices and other confirmation of payment must be submitted for reimbursement.

## Application Process

Nonprofit organization applying to the Wyoming Specialty Crop Grant Program must complete and return a signed hard copy and email an electronic copy of the application and the required attachments by **June 1, 2014.**

## PLEASE NOTE:

Expenditures incurred without written or electronic confirmation from the Wyoming Department of Agriculture are not eligible for reimbursement. The application process cannot be started after the organization has purchased materials.

## General Grant Information

The Wyoming Specialty Grant Program is a reimbursable grant. Therefore, the applicant must pay all expenditures before the grant award can be disbursed. The organization shall function independently in performing this activity and shall assume sole responsibility of any debts or liabilities that may be incurred in regard to this grant. The grant award cannot be assigned.

***\*\*\*This program has a limited amount of funds. Money will be dispersed on a first come, first serve basis and the Wyoming Department of Agriculture reserves the right to deny applications that are not complete or otherwise deemed not eligible.\*\*\****

For more information and applications:

<http://agriculture@wy.gov>

